



SOLAR PANEL PERMIT REQUIREMENTS & INSPECTION GUIDE

Requirements:

- Permit required to install, or modify solar panels.
- All Contractors must be licensed with the Village.
- Ground Mounted Systems: A plat of survey, a J.U.L.I.E. dig number and a copy of the site plan (to include height, dimensions and setbacks if applicable) and manufacturer's specs must be provided at the time of application.
- Please show the following on plans and specifications:
 1. Location of each panel and dimensions including height
 2. If Roof Mounted: Cannot extend beyond the edge of the roof, shall be allowed to surpass the peak of the highest roof line of a pitched roof building by one (1) foot. Allowed to be attached to 60% of a street-facing pitched roof and up to 100% of a non-street facing roof. There is no coverage limit for building-mounted solar energy systems on flat roofs.
 3. Ground Mounted Panels can be a maximum of 15 feet high in Residential areas. In non-residential districts, the maximum height shall be 20 feet, unless the parcel is adjacent to a residentially zoned parcel or parcel used for a residential use, in which case the maximum height shall conform to those of the adjacent residential district.
- Electrical & Structural plans (Must be contained within roof mounted structure).
- Structural mounting details.
- For roof mounted panels: Roof vents shall be indicated on the plans and the solar panels shall either be located six inches (6") laterally away from the vent and not over the vent, or if the solar panels are to be located over the vent they must have one foot (1') of separation from the top of the vent to allow for adequate ventilation of the building.

Required Inspections:

1. Rough Electric (trench for ground mounted types) and Footing Inspection (if ground mounted).
2. Final Inspection

Inspections need to be scheduled a minimum of 24 hours in advance on weekdays.

Solar PV inspections will be completed within 5 business days after inspection request. Inspection reports may be requested by email to permits@montgomeryil.org

Please allow a three-day turnaround time after all required application materials have been submitted.

REQUEST AN INSPECTION

permits@montgomeryil.org
331-212-9024

Building Department Hours:
8:00am - 3:30pm