



Temporary Outdoor Dining Permit Application

Please submit the following along with the application

1. Health Department Permit
2. A Site Plan showing the proposed outdoor dining area location on the property
3. Sample drawing/photo/explanation of proposed dining area enclosure barrier (Fencing, barricade etc.)

Restaurant Information

Address/Location of Operation: _____

Mailing Address (if different): _____

Restaurant Name: _____

Contact Person: _____

Phone Number: _____ Email Address: _____

Does the business already have a Liquor License? Yes___ No___

If Yes, Will liquor be served in the outdoor space? Yes___ No___

Note: Liquor shall be allowed within the approved enclosed area. All restaurants shall abide by their existing liquor license restrictions unless specifically waived by the Village as part of the application review process. Failure to do so could result in the revocation of the temporary outdoor dining permit or liquor license.

Property Owner Consent (If Different than above) -OR- Attach a Separate Letter

Property Owner Name: _____

Property Owner Phone Number: _____

Property Owner Signature: _____

By signing the Applicant/Vendor has read, understands, and agrees to abide by the conditions herein. The Applicant/Vendor acknowledges and agrees that any outdoor dining operations are at its own risk and hereby agrees to indemnify and hold harmless the Village, its officers, employees, consultants, and designees, from any liability related thereto.

Applicant Signature: _____ Date: _____

Approved By: _____ Date: _____

(Community Development Official)

This permit is not valid unless signed by the Applicant/Vendor, approved by the Community Development Official

Permit Number: _____

Date Issued: _____ Permit expires _____ from this date but may be renewed)

Permit Conditions

A copy of the permit conditions must always be kept at the restaurant

The following are steps and restrictions for restaurants to be able to expand their dining services outdoors in response to the Covid-19 Pandemic.

- All restaurants are able to request temporary outdoor dining business expansions. Community Development staff shall review and approve outdoor dining plans and locations prior to the outdoor dining being utilized.
- Executive orders from the Governor shall be followed. This includes distancing of tables, seats and other measure that have yet to be issued. A guide to these restrictions is linked below: <https://dceocovid19resources.com/assets/Restore-Illinois/businessguidelines3/restaurantbars.pdf>
- All restaurants shall contact the Health Department regarding any proposed operational changes and shall follow all Health Department guidelines.
- Parking spaces in close proximity to the restaurant are allowed to be utilized. Additional staff and potential Fire District review will occur in the event that a drive aisle is proposed to be utilized for outdoor dining.
- Physical delineation around the outdoor dining area is required. Village staff will assist in providing apparatus for delineation to the extent that the Village's supplies of cones and barricades is available. The Village shall reserve the right to recall its use of any of its supplies or apparatus if deemed necessary for Village use. Locations that are closer to automobile traffic may be required to install more substantial delineation.
- Canopies will be allowed to be placed in the approved outdoor dining area with approval from Community Development staff primarily focusing on the canopies being adequately secured to the ground.
- Use of restaurant bathrooms is permitted, however, masks and social distancing shall be observed.
- Food orders are allowed to be taken inside or outside of the restaurants; however, masks and social distancing shall be observed.
- Restaurants are required to abide by the noise ordinance. This includes any outdoor music that is offered.
- Restaurants are required to provide garbage facilities and maintain their site as to be free of litter and debris.
- The Village encourages a restaurant to discuss these operational changes with their neighbors, especially in regard to the use of neighboring parking facilities.
- The Restaurant shall be responsible for procuring insurance sufficient to cover its outdoor dining operations, naming the Village as an additional insured.
- The Restaurant shall be responsible for securing any other approvals required by other governmental agencies or business entities related to its operation of outdoor dining facilities (e.g. Illinois Liquor Commission, neighboring businesses, etc.)
- The expansion of outdoor dining is temporary due to the Covid-19 pandemic. The Village expressly reserves the right to terminate or temporarily suspend this authorization at any time for any reason, including, but not limited to, noncompliance with the terms and conditions with this authorization, noncompliance with any applicable law or regulation, including the Restore Illinois plan, or if the use otherwise threatens the public health, safety, and welfare.